

## On-line Delegate Accommodation Booking Service

Using the latest web technology, we are able to offer you **secure** On-line Delegate Accommodation Booking. This service is provided **free** of change and features included live booking availability, accommodation provider profiles and images along with location information.

### What we can do

From multi-day international conferences for thousands of delegates to small meetings for a handful of delegates we can create a dedicated website for delegates to book their accommodation from an allocation secured from selected accommodation providers.

We will negotiate rates and hold room allocations for your delegates at **no cost** to your organisation. The only thing we ask is that you make every effort to promote the on-line accommodation booking website and encourage delegates to book via this method.

With a unique web link (URL), an accommodation booking website will be created for your event for the delegates to make their selection and reservations. The **URL** can then be embedded on your event website, included in emails, on marketing material and social networking sites to ensure that delegates are guided to the site to make their reservation from the secured allocation.


### What the delegate will see


A welcome and search page will greet delegates when they arrive on the site. Information about your event can be included on this page along with details about how the delegates make reservations.

To give the site a feeling of familiarity, an event logo can be uploaded to the top right hand corner of the screen and we will endeavour to match the surround to your event colour scheme.

ConferenceBookings.co.uk

**Your Event Title Will Be Displayed Here**  
Conference Venue Name & Address Here  
 2 May 2011 - 4 May 2011





[View All Hotels](#)

**Advanced Search**  
*(All criteria optional)*

Check in

Check out

# Rooms   
 People per room

Grading

[Search Hotels](#)

WELCOME!

This is the official accommodation booking website for delegates attending "Your Event" in "Destination Name".

The conference is taking place at "Conference Venue", "Location" on "Dates".

"Destination Bureau" is working with "Client name" to manage accommodation bookings for "Your Event". A special allocation of accommodation has been secured with a variety of accommodation providers close to "Conference venue" at a negotiated rate.

To secure a room from the allocation especially for delegates attending "Your Event", all bookings should be made through this website.

We look forward to welcoming you to "Destination Name" and hope that you enjoy your conference.

If you need any further assistance or have any special requirements which you would like to discuss, please contact "Bureau Contact name" on +44 "Bureau Contact number" or email "Bureau contact email".

To check availability and rates please enter any criteria and click the [Search Hotels] button. The criteria you enter will determine the accommodation selection on offer. If you do not enter any search criteria, all accommodation providers will be displayed.

We maintain the privacy of your data and use it purely for the purpose of managing your reservation.

Data is shared only with the selected accommodation provider for the purpose of the reservation.

## Selecting Accommodation


Once the delegates have entered a search criteria, the available accommodation providers are displayed to enable the delegates to make their selection.

SELECT YOUR ACCOMMODATION: Accommodation matching the criteria you specified is displayed. You may refine or change your search criteria using the search box at the bottom of this page.

Click on the [Reserve Now] button next to your choice of accommodation to create your reservation.

PLEASE NOTE: Not all accommodation providers accept all methods of payment.

★★★★ **Hotel** Copacabana Hotel



[Image gallery](#) [Map](#)  
[Accessibility](#)

Lovely Hotel, full of music and passion!

Situation on the coast within easy walking distance of the city centre, this luxury hotel boasts all of the facilities you would expect and more!

All bedrooms are en-suite with air-conditioning and are complete with hair-dryer, trouser press, tea & coffee making facilities and freeview television.

The restaurant has won the National Breakfast Award in 2007, 2008 and 2009.


The hotel is 3 miles from the local train station.

Distance to the venue: 1.5 miles

**Payment:** Credit/Debit card guarantee (Amex, Mastercard, Switch, Visa), Pro forma invoice, Online payment (£ 100.00 per each room)


Room type	From
Single B&B	£ 80.00
Double for single occ B&B	£ 90.00
Double for double occ B&B	£ 100.00

**Min. 1 night**



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★★★★ **Hotel** Manor Hotel



[Image gallery](#) [Map](#)

Set in 10 acres of Wiltshire Countryside, the Manor Hotel is a premier choice for leisure and business visitors alike.

Situated to the south of the city the hotel is set in it's own grounds and is surrounded with beautiful gardens.

The bedrooms are equipped with everything the modern traveller will need, including a flat screen TV with Free view, 2hrs free Wi-Fi per day, refreshment facilities, hair-dryer and trouser press.

The Garden Room restaurant offers guests a varied menu of seasonal dishes and a room service menu is also available.


The hotel is 5 miles from the local train station.

Distance to the venue: 2 miles

**Payment:** Credit/Debit card guarantee (Mastercard, Switch, Visa), Online payment (10% of the booking total)

Room type	From
Double for single occ BB	£ 85.00
Double for double occ BB	£ 100.00
Twin for single occ BB	£ 80.00
Twin for twin occ BB	£ 100.00

**Min. 1 night**



## How the delegates book

By clicking on [Reserve now], delegate are able to select the require accommodation provider and proceed to the room selection page and complete their booking.

Multiple rooms and delegates can be added to the same booking.

The delegate (or booking contact if multiple delegates have been booked together) complete their details (i.e. name, address etc.) and a payment method is selected.

Payment methods can vary dependant on what the accommodation provider accepts, however most providers accept a debit/credit card number to guarantee the booking (delegates settle their bill on departure) and pro-forma invoices can be arranged.

When the reservation is complete, the booking contact/delegate will receive a confirmation email for their reservation along with details of a user login and password. This will enable them to log back into the system and check, amend or cancel their reservation.

## Reports

We can provide you with regular reports on reservations made and remaining accommodation provider allocations.

For further information please contact Destination Bristol, 53 Queen Square, Bristol, BS1 4LH, Tel 0117 946 2200 or email [conference@destinationbristol.co.uk](mailto:conference@destinationbristol.co.uk)